## CONTENTS

## Part 1 Summary and Explanation

Paragraph 1	Purpose of the Constitution	Page 5
Paragraph 2	How the Council operates	Page 5
Paragraph 3	How decisions are made	Page 5
Paragraph 4	Overview and Scrutiny	Page 6
Paragraph 5	The Council's staff	Page 6
Paragraph 6	Residents' Rights	Page 6
Annex	Political Meeting Structure	Page 8

## Part 2 The Articles

Chapter 1	General	Page 11
Chapter 2	Members of the Council	Page 15
Chapter 3	Meetings Rules - General	Page 17
Chapter 4	Assembly	Page 25
Chapter 5	Ceremonial Council and The Mayor	Page 39
Chapter 6	Cabinet	Page 41
Chapter 7	Health and Wellbeing Board	Page 45
Chapter 8	Scrutiny, the Select Committees and Call-In	Page 49
Chapter 9	Development Control Board	Page 69
Chapter 10	Licensing and Regulatory Board	Page 73
Chapter 11	Pensions Panel	Page 75
Chapter 12	Personnel Board	Page 79
Chapter 13	Standards Committee	Page 81
Chapter 14	Joint Arrangements	Page 85
Chapter 15	Outside Bodies (incorporating "A Guide to the Law for Councillors and Officers on Outside Bodies")	Page 89
Chapter 16	Decision Making	Page 101
Chapter 17	Access to Information	Page 105
Chapter 18	Budget and Policy Framework	Page 113
Chapter 19	Officers	Page 117

## Part 3 Officer Scheme of Delegation

Chapter 1	Functions which are Delegated to Officers	Page 123
Chapter 2	Statutory Functions which are Allocated to Officers	Page 135

Part 4	Rules	
Chapter 1	Contract Rules	Page 143
Chapter 2	Financial Regulations and Rules	Page 195
Chapter 3	Employment Procedure Rules	Page 231
Chapter 4	Land Acquisitions and Disposals Rules	Page 235
Part 5	Codes and Protocols	
Chapter 1	Councillors' Code of Conduct	Page 243
Chapter 2	Councillors' Code of Conduct for Planning Matters	Page 253
Chapter 3	Councillors' Code of Conduct for Licensing Matters	Page 259
Chapter 4	Employees' Code of Conduct	Page 263
Chapter 5	Protocol for Councillor and Employee Relations	Page 273
Chapter 6	Protocol on Filming, Webcasting, Photography and Use of Social Media at Council Meetings	Page 287
Chapter 7	Politically Restricted Posts	Page 291
Chapter 8	Indemnities for Councillors and Officers	Page 295
Part 6	Members' Allowances Scheme	Page 301
Part 7	Review, Revision, Suspension, Interpretation, and Publication of the Constitution	Page 309